



FACILITY RENTAL APPLICATION

Organization _____

Address _____

Name of Representative _____

Telephone: Office _____ Home _____ Cell _____

Email Address _____

Requested Date _____

Describe Event _____

Number of Guests _____

Number 72 inch round tables requested _____ (14 Maximum offered)

Number eight foot banquet tables requested _____ (8 Maximum offered)

Number Folding Chairs requested _____ (350 maximum offered)

Requested use of Museum BBQ Yes ___ No ___ (\$250.00 cleaning deposit required)

Certificate of Insurance naming Carriage Museum as Additional Insured
Yes ___ No ___ (\$1,000,000.00 Minimum Liability required)

Amplified music must end by 10:00PM NO Exceptions!

Signature of Applicant _____ Date _____

Please return complete Rental Application and \$500.00 deposit to:

Carriage Museum
P.O. Box 1587
Santa Barbara, CA 93102

Museum Contact: Peter Georgi (805) 569-0731
peter@santabarbarainsuring.com

THIS AGREEMENT by and between _____ (“Renter”) and **The Carriage Western art Museum of Santa Barbara.**

WITNESS:

1. THAT WHEREAS, Renter desires to secure from the Carriage Museum certain rights and privileges and obtain permission from the Carriage Museum to occupy space located at 129 Castillo Street, Santa Barbara, California 93109 (“Facility”) on the following:

Event date(s): _____

2. NOW THEREFOR, the Carriage Museum hereby grants to the Renter the right to occupy the Facility for the purpose state in the Rental Application or as Follows:

3. The Purpose of occupancy shall be limited to, and shall be for no other purpose then stipulated and shall be subject to the terms and conditions of this agreement.
4. Renter will abide by the general Requirements outlined in Attachment A, and agrees to pay the museum for rights and privileges hereby granted, the amount set forth below:

Rental Fee \$ _____ Other Fee\$ _____
Museum Staff Member \$100.00 Cash

5. The Facility shall be available for Renter. Time _____ Date _____
6. Renter agrees to indemnify and hold harmless Carriage Museum its officers and employees from loss or liability arising solely from the acts or omissions of employees of renter during Renter’s use of the Carriage Museum’s property.
The Carriage Museum agrees to indemnify and hold harmless Renter, it officers and employees from loss on liability arising solely from the acts or omissions of the Carriage Museum’s property.

Event activities which might be conducted by Renter or their contractors, guests, exhibitors or event patrons.

The insurance policy shall list as **Additional Insured** the Carriage & Western Western Art Museum of Santa Barbara, its agents, officers, servants and employees, insofar as the operations under this contract are concerned. The amount of commercial general liability coverage shall be not less than **\$1,000,000.00 per occurrence, \$2,000,000.00 aggregate.**

IN WITNESS WHEREOF, this Agreement has been executed in duplicate, by and on behalf of the parties hereto.

Signature (Renter)

Date

Signature (Carriage Museum)

Date

ATTACHMENT A

GENERAL MUSEUM REQUIREMENTS

AMPLIFIED MUSIC MUST END BY 10:00 PM, NO EXCEPTIONS

NO VEHICLES SHALL BLOCK OR OBSTRUCT DRIVEWAY

FIRE ACCESS MUST REMAIN OPEN AT ALL TIMES

BARN OCCUPANCY MAXIMUM 250 PERSONS

NO SMOKING IN THE FACILITY AT ANY TIME

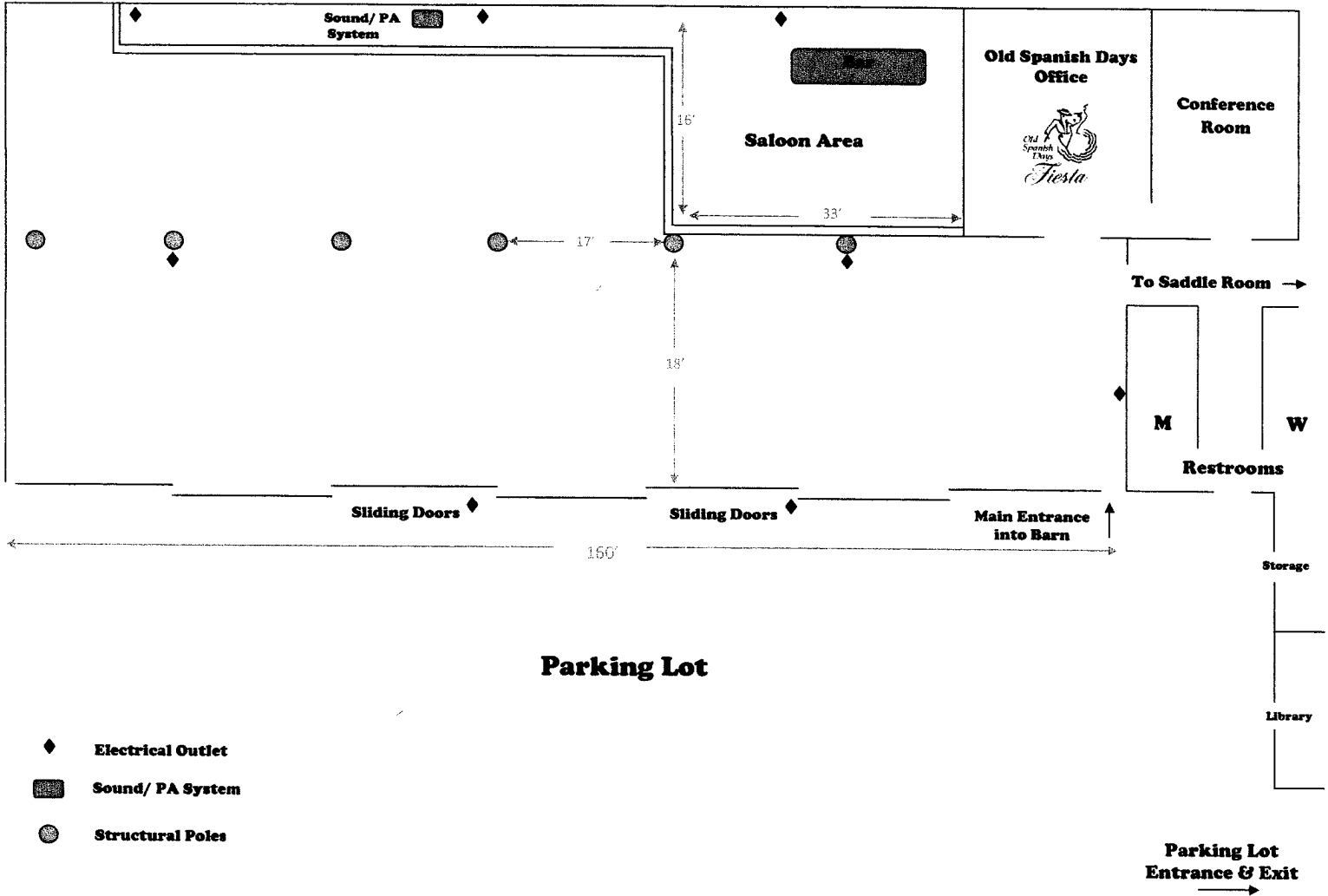
NO HAY OR STRAW ALLOWED ON PREMISES

NO CONFETTI OF ANY TYPES ALLOWED

NO TAPE ON FLOORS ALLOWED

NO PEANUT SHELLS ALLOWED

CARRIAGE AND WESTERN ART MUSEUM LAYOUT



- ◆ Electrical Outlet
- Sound/ PA System
- Structural Poles